

## Malmesbury Carnival Procession: Saturday 31<sup>st</sup> August 2024

This year the Town is marking the 1100 Anniversary of King Athelstan (👑 924 - 939) and the creation of a united England. Amaze the community with any theme you like, but for this year only there will be a Special Prize for the best entry with a link (however tenuous) to Athelstan.

What will yours be - Kings and Queens, Heroes and Villains, Myths and Legends, War and Peace, Anglo-Saxons, Unifiers, Coronations.....?? Plenty of inspiration as Athelstan's legacy still impacts across Malmesbury today.....!!

*'his years, though few, were full of glory' (William of Malmesbury)*

To enter, please complete the details below. **Entry is free.**

Please fill in all relevant fields in the TWO boxes below

| <b>New Categories for 2024 !!</b>  | <b>Definition</b>  | <b>Please tick applicable Category</b> | <b>vehicle articulated ??</b> | <b>No. of people in entry (roughly)</b> | <b>Prize</b> |
|--|--|--|-------------------------------|---|--------------|
| Motorised Vehicle Adults (supposedly....)  | Pubs, Licensed Sports and Social Clubs, Businesses, Private Organisations etc. |  | Yes / No                      |   | £100         |
| Motorised Vehicle – Younger people   | Youth Organisations, Schools, Playgroups etc.                                  |  | Yes / No                      |   | £100         |
| Wonky Wheels   | Any other wheeled entry, individuals or groups                                 |  | n/a                           |   | £50          |
| Walking  | Any walking entry, individuals or groups                                       |  | n/a                           |   | £75          |
| The Regiment, Bands etc  | The Regiment, Formal bands, majorettes etc.                                    |  | n/a                           |   | n/a          |
| <b><i>New !! Best float with an Athelstan 1100 theme !! – Special Prize of £75 !!</i></b>  |  |  |                               |   |              |
| <i>Bob Browning Award and Certificate is given to the wackiest entry (kindly donated by Rob and Jackie Peel)</i>                         |  |  |                               |   |              |
| <i>Paul Dove Award and Certificate is given for the most outstanding entry in the spirit of Carnival (kindly donated by Lisa Huntly)</i> |  |  |                               |   |              |
| <i>The Steve Cox Cup is awarded for the best walking entry</i>   |  |  |                               |   |              |

Carnival may need to alter Prize Categories depending on entries on Procession day so particular efforts can be recognised

|  |  |
|--|--|
| <b>ABOUT YOU</b>                                   |  |
| NAME OF YOUR ENTRY:                                |  |
| Name of Company, Club, Group, Family or Individual |  |
| Entry Manager name                                 |  |

|   |   |
|---|---|
| Entry Manager address                   |   |
| Entry Manager mobile                    |   |
| Entry Manager email                     |   |
| Entry will have an Athelstan 1100 theme | Yes / No (please circle as appropriate) |

Declaration (to be made by the Entry Manager). I confirm that I have read and understood the Health and Safety Section (below) and that I will take responsibility for the entry, always ensuring that measures to minimise risks are taken and that the entry is operated and proceeds in a safe manner for the duration of the event.

Signed

Date

Please return this form as soon as possible so we know just how big Procession will be !!:

**Carnival Procession, c/o Linzi Renshaw, 19 Willow View Close, Malmesbury, Wilts, SN16 0BZ**

or email to: [procession@malmesburycarnival.co.uk](mailto:procession@malmesburycarnival.co.uk)

#### OUTLINE SCHEDULE

Times are subject to confirmation.

- 4pm
  - Road Closure of Park Road
  - Motorised vehicles to assemble in Park Road facing Procession route (to avoid manoeuvring in a crowded area)
  - Other Categories to assemble in the Football Club off Gloucester Road (SN16 9JS), **or if 2024 football field drainage works preclude this, then Gloucester Rd and adjacent areas as directed by Stewards**
  - First Aid in position on Park Road
- 4.30pm Judging commences
- 5pm Road closures across remainder of Procession route
- 5.30pm Judging finishes. Prize awards and press photos.
- 5.45pm First Aid moves to The Triangle
- 6pm Procession starts
- 7.30pm Procession finishes
- 8pm Roads re-open

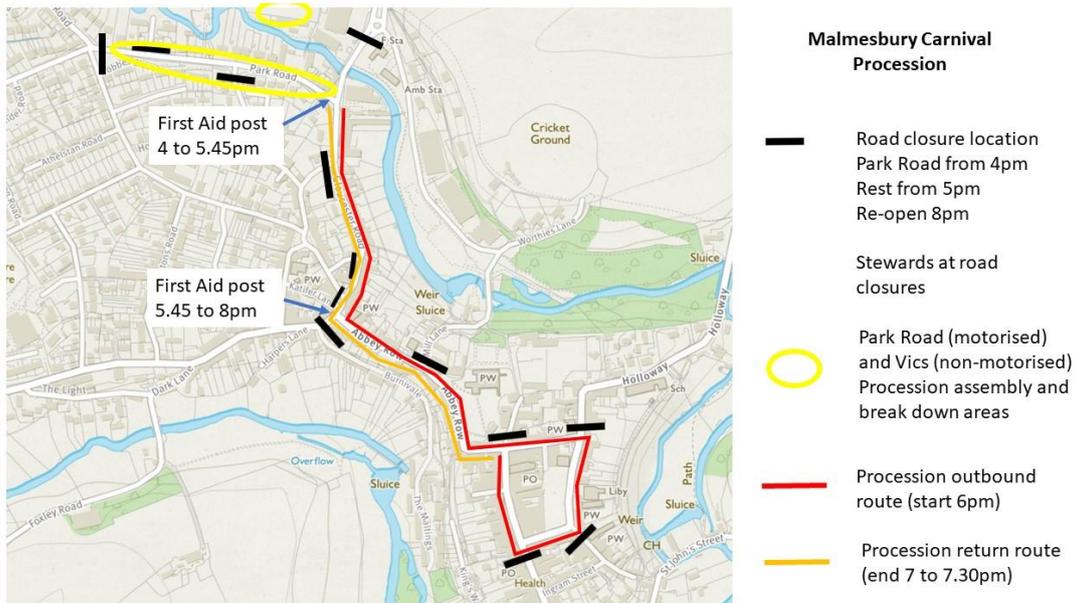
#### HEALTH AND SAFETY

***Carnival Committee is committed to the safe delivery of Procession for the several thousand members of the public who attend, for all float Entrants and for everyone else impacted by Procession.***

**KEEP CARNIVAL SAFE !! COINS COLLECTED IN BUCKETS ONLY !!**

The Procession route (see map) covers approx. 1.5 miles including up and down hill sections, and tight corners, *in particular the very tight left turn by the Market Cross (top of High St left on to Gloucester St)*. The actual Procession is expected to last from 18.00 to no later than 19.30 (roads re-open at 20.00), so no more than 1.5 hours. Additional

time may be required for float assembly and breakdown before and after Procession. Please ensure you, those under your care and your float are adequately prepared for this, and that vehicles have sufficient fuel !!



Please also note:

- **Wheel Walkers.** Motorised vehicles must include their own Wheel Walkers. The role is to keep people, especially children, away and out of danger from the vehicle and ensure the driver stops immediately in the event of danger. (Children may run out to retrieve coins even when vehicles are passing). The Wheel Walkers must wear distinctive sashes (supplied by the Carnival committee) and have no other role, e.g. not carrying collection buckets.
  - Articulated motorised vehicles— 6 Wheel Walkers. One on each corner and one on each side between traction unit and trailer
  - Other motorised vehicles
    - All non-articulated lorries. 4 Wheel Walkers – one on each corner
    - Cars and vans. 2 Wheel Walkers - one on each front corner
  - We also ask drivers to think of the risk of being struck and distracted by thrown coins. Consider keeping vehicle windows closed, or use netting protection
- **Coin collection.** Most years our fantastic community donates ~£3,000 during Procession !! But we need to be really careful about thrown coins. In the past children have collected fallen coins from the road between moving vehicles; and people, drivers and vehicles have been struck by thrown coins. So please help us as **we will be encouraging donation only in to buckets carried by volunteers walking alongside the floats!!** But please, from now on **limit use nets and buckets on the floats** !! Your help will help ensure we can continue to safely run the Carnival Procession !!
- **Petrol and diesel.** No re-fuelling of vehicles or generators at any location associated with the Procession
- No naked flames or pyrotechnics
- Nothing to be ejected from the float which may compromise the safe enjoyment of the Procession by others
- **Post Procession float break down ONLY in Park Rd (last rd to re-open). No floats to park in Gloucester Rd**
- **Car Parking.** The Station Road car park will be closed for the fun fair. Replacement parking is available at the Dyson car park off Beutell Way (SN16 9JU). This is a tarmac surface with marked capacity for ~100 cars. Temporary parking is for Saturday only and cars must be removed on Saturday.

- **First Aid.** A First Aid post will be located at Park Road from 4.30 to 5.45pm, then The Triangle from 5.45 to 8pm.
- **Toilets.** Available in the Football Club and Riverside Centre

As part of your approach, below is a guide of some things to consider while assessing the risk presented by your innovative design !!

- Entrants are responsible for the safe design of their Entries
- Please discuss with us any unusual risks associated with your Entry BEFORE the day !!
- Feel free to discuss with us any additional needs that you or those under your care may require
- For motorised vehicles, the vehicle must comply with Road Traffic Legislation (inc. Section 40A of the Road Traffic Act 1988; taxed, licensed and registered with DVLA; driver to have appropriate driving licence and be covered by appropriate insurance)
- Flat bed vehicles and trailers must have a form of safety railing to prevent falls from the flatbed
- Drivers of motorised floats must be able to get their vehicle and passengers round this route safely
- Consider the safety of people carried on the float and how to avoid slips, trips and falls on and from the float.
- Consider the risk presented by any moving parts and fumes (e.g. exhausts)
- Consider the safety of the public that the float will pass during Procession
- The float should be robust enough that stuff won't fall off (potentially injuring people) while the float goes up and down hills, round tight corners, or when braking is required
- Generators: Only diesel generators are permitted
- Consider any fire risk if combustible material is present (fuel for generators, hay and straw etc.). Consider the need to carry an appropriate fire extinguisher
- Consider electrical risk from generators, particularly if 240v cables and connections are used
- Any gas appliances must carry a Gas Safe certificate – we cannot accept entries without this. Any gas cylinders must be appropriately stored on the vehicle.
- Max float height of 4.5m due to overhead power lines half way up the Gloucester Rd hill
- There may be other risks that your innovative design requires you to consider !!
- Weather. Make sure your float will be as safe as possible in the prevailing weather conditions.
- Alcohol. Enjoy, but in moderation, and please stay legal !!

**Insurance.** Please ensure your insurance covers you for entry in to the Procession

**Stewards.** We always need more volunteer Stewards – can you provide any volunteer Stewards ?? email us on [procession@malmesburycarnival.co.uk](mailto:procession@malmesburycarnival.co.uk)

We really want as many floats in Procession as possible, so please email us with any queries well before 20<sup>th</sup> August at [procession@malmesburycarnival.co.uk](mailto:procession@malmesburycarnival.co.uk)

## SUSTAINABILITY

We'd love to maximise the sustainability of Carnival, so wherever possible, please follow the three R's:

- **Reduce.** Minimise waste. For example: avoid disposable cups/cutlery/containers altogether
- **Re-use.** For example: use re-fillable containers
- **Re-cycle.** For example: if necessary, use home compostable cups/cutlery/containers made from paper or wood and ensure other waste is recycled.

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