



## Petticoat Lane Street Market Pitch Application Form Sunday 30th August 2020

For details of Carnival please visit our website: [www.malmesburycarnival.co.uk](http://www.malmesburycarnival.co.uk)

**Craft Pitch** @ £25 per 3m<sup>2</sup> space. No. of spaces: \_\_\_\_\_  
**Charitable organisations** @ £20 per 3m<sup>2</sup> space. No. of spaces: \_\_\_\_\_  
**Commercial Trader** @ £30 per 3m<sup>2</sup> space No of spaces \_\_\_\_\_  
(Mobile Caterers need to complete a separate form - please contact us using details below)

Type of merchandise \_\_\_\_\_

Requested Position: \_\_\_\_\_

Your Name: \_\_\_\_\_

Company or Charity \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Please find enclosed my payment of £\_\_\_\_\_ (please note this is non-refundable)

Spaces will be reserved on receipt of payment.

**Cheques** should be made payable to: **Malmesbury Carnival.**

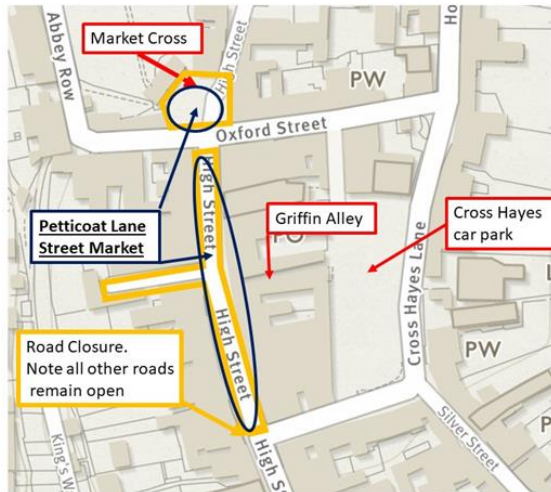
**BACs;** Lloyds Bank, Sort Code 30 - 91 - 99, Ac No. 02439896. Please reference as Petticoat Lane

- In signing below, you have read and accepted the requirements of Health and Safety, and Sustainability contained in this Form
- We will do our best to allocate requested positions but are not able to guarantee this.

Signed:..... Date:.....

Please return this form by emailing it to: [petticoat.lane@malmesburycarnival.co.uk](mailto:petticoat.lane@malmesburycarnival.co.uk) or posting to Paul Overton, 13 Burnivale, Malmesbury, Wilts, SN16 0BL by Friday 21<sup>st</sup> August 2020.

## HEALTH AND SAFETY



Petticoat Lane map and street scene

- **Stewards.** Carnival Committee will Steward the Event. Stewards can be identified by hi-viz jackets and Carnival Crew T shirts. Our aim is to deliver a safe and enjoyable Event for everyone so please continue to respect the Stewards !!
- **Timings.**
  - **8am.** Road closure of Upper High Street and Market Cross
  - **8am to 9.45am:** Stewards will permit vehicles involved in the set up of Petticoat Lane through the road closure. Upper High Street gets extremely busy during this period – please be careful and limit to walking speed while driving, and be patient during these periods
  - **9.45am to 3.15pm.** No vehicle movements permitted
  - **10am to 3pm.** Petticoat Lane trading period
  - **3.15 to 4pm.** Stewards will permit vehicles involved in the take down of Petticoat Lane through the road closure. Upper High Street gets extremely busy during this period – please be careful and limit to walking speed while driving, and be patient during these periods
  - **4pm.** Upper High Street road closure ends
- **Car Parking.** Council run car parks are available at nearby Cross Hayes (SN16 9BZ), and Station Yard (SN16 9JT). Blue Badge parking is available in both car parks.
- **Petticoat Lane Stalls**
  - **Pitch size.** Please respect the 3m<sup>2</sup> pitch size. We must maintain access along the Upper High Street for Emergency Service vehicles
  - **Weather** on the day may be hot (we hope so.....!!), or windy or wet (we hope not.....!!). Please make sure your stall and goods would continue to be safe in those conditions !!
  - **Electricity.** Mains cables may only be run from adjacent commercial or domestic premises to Petticoat Lane stalls if health and safety controls are in place ***and have been previously agreed with the Carnival Committee.*** Electrical appliances and operation must conform to relevant legislation.
  - **Electricity Generators.** Please ensure generators are fuelled prior to the Event, and any fuel is stored in approved containers
  - **Gas.** Gas appliances and operation must conform to relevant legislation. Gas cylinders must be appropriately stored.



- **Access.** Some High Street shops will be trading during Petticoat Lane so clear access must be maintained
- **Fire risk.** Legislation prevents the sale of fireworks, flares, candles, tea lights etc.
- **First Aid.** First Aid facilities will be available. A defibrillator is available at the Town Hall.
- **Toilets.** New public toilet facilities should be available on the corner of Oxford St and Cross Hayes (note the Town Hall will be closed on the Sunday, so no access to their public toilets). Access to toilet facilities in nearby commercial premises is wholly at the owners discretion.
- **Waste.** Please remove your own waste, and see Sustainability, below
- **Mobile Caterers.** We have a separate Booking Form for a limited number of Mobile Caterers – please contact us directly about this.

## SUSTAINABILITY

We are pleased to be working with Malmesbury Against Plastic (MAP) to improve the sustainability of Carnival. In 2019 the Town Council awarded MAP Community Organisation of the year, and a founder was Young Person of the Year.

So wherever possible, please follow the three R's:

- **Reduce.** Minimise waste. For example: avoid disposable cups/cutlery/containers altogether
- **Re-use.** For example: use re-fillable containers
- **Re-cycle.** For example: if necessary, use home compostable cups/cutlery/containers made from paper or wood and ensure other waste is recycled.

Maybe even encourage your clients to walk or cycle to Petticoat Lane !!

We look forward to welcoming you on the day !!